

University of Alaska Anchorage	Section EHS/RMS
ADMINISTRATIVE SERVICES MANUAL	Part Policy
Policies and Procedures	Statement 13
Title <i>REGULATORY AGENCY ACTIVITIES</i>	Effective Date 10/09/09

Communication EHS/RMS (786-1351 or ayssg@uaa.alaska.edu) should be informed immediately if department personnel are notified by a federal, state, or municipal agency (environmental, occupational, fire, transportation) that one of the following actions will be taken:

1. A regulatory inspection or audit will be undertaken by the agency.
2. A citation has or will be issued to the university by the agency.

EHS/RMS should be provided with the name of the agency, the contact person at the agency, the agency phone number, and any other pertinent information about the inspection or citation.

Appeals All appeals to audit exceptions or citations should be coordinated through EHS/RMS so that appropriate legal and insurance considerations may be assessed.